Graduate Practicum in Speech-Language Pathology (Colloquium) Syllabus

Tuesday-Thursday 8-9:15 Room 125 TLRB

Lee Robinson, MS, CCC-SLP, Clinic Director/Clinical Professor
Office Phone: 422-7650
Home Phone: 434-7406
Cell Phone: 376-3804
Email: lee_robinson@byu.edu
Office Hours: Friday 10-12 Noon or by appointment
Schedule: M-F

Ann Dorais, MA, CCC-SLP, Clinical Educator/Supervisor
Office Phone: 422-5993
Home Phone: 796-7518
Email: dorais2@yahoo.com
Office Hours: by appointment
Schedule: M-F

Marilyn Jensen, MS, CCC-SLP, Clinical Educator/Supervisor
Office Phone: 422-6462
Home Phone: 801-295-9017
Email: mjensen602@aol.com
Office Hours: by appointment
Schedule: Tuesdays and Wednesdays 9AM-6PM
*If Sister Jensen supervises you give her your email address so she can tell her computer at home to recognize your emails.

Helen Flom, MS, CCC-SLP, Clinical Educator/Supervisor
Office Phone: 422-6462
Home Phone: 763-7852
Email: 
Office Hours: by appointment
Schedule: Monday 4-6PM, Tuesday-Thursday 4-8PM

Nancy Blair, Audiology Clinic Director
Office Phone: 422-7747
Cell Phone: 592-5700
Email: Nancy_Blair@byu.edu
Office Hours: by appointment
Schedule: M-F 8AM-5PM

Tori Illig, Clinic TA
Office Phone: 422-2870
Home Phone:
Cell Phone:
Email: tji@email.byu.edu
Class Objectives:

Enrolling in Graduate Practicum in SLP marks the beginning of your clinical training at the graduate level. This course is probably unlike any course you have taken previously. In this class you will be assigned to work with two (2) clients who have been diagnosed with some type of communication disorder. You will be expected to work with each client twice a week for 50 minutes. You will be expected to assess your client’s current situation and develop a treatment plan that will guide your therapy during the semester. You will be expected to attend every colloquium meeting. You will be assigned a Supervisor/Clinical Educator (we use the terms interchangeably around here) who is a licensed Speech-Language Pathologist. You will be expected to initiate contact with your clinical educator regarding your cases. Your clinical educator will guide you in your planning, assessment and treatment of each client. Your clinical educators understand that this experience is new to most of you and they will be very “hands-on” as you start your clinical experience. However, they will also direct you towards independence as quickly as possible.

In addition to your regular clinical assignment, each of you will be assigned to a diagnostic team. Your team will be in charge of planning and carrying out an assessment (including a written diagnostic report). Your clinical educators will assist you in all phases of the diagnostic. Please refer to section 7 of the clinic handbook for detailed guidelines and other resources. I will assign the diagnostic cases during the second half of the semester.

The BYU SL clinic is teaching clinic. Our philosophy is to choose the toughest cases, assign them to our students, and help students learn from these cases as quickly as possible. We encourage you to consult with the entire professorial and clinical faculty. We also encourage you to consult with each other. Trade ideas, brainstorm, and work together as often as possible. Your time in the BYU SL clinic is designed to help you prepare for working in “real life” situations. The BYU SL clinic is not, however, “real life”. You will never again be in a situation where you only have to concentrate on a few clients at a time. You will also never be in a situation where you will have so many resources and professionals available to you for guidance. Take advantage of this learning opportunity.

Most of you will work in our clinic two semesters and a term before moving on to externships. Externships are clinical experiences either in hospitals, schools, private practice or some other type of care facility. Externships experiences are typically reserved for our second year graduate students who have demonstrated independence and competence while working in the BYU Speech and Language Clinic. Your goal over the next nine months should be to achieve a level of independence and competence equivalent to your clinical experience.

In 685R Grad. Pract. SLP you will learn to do the following independently:

1. Write and implement a lesson plan, including the SOAP note
2. Write and implement a treatment plan
3. Write a progress note
4. Collect and record on-line data for baseline and follow-up treatment
5. Plan and implement a speech and language assessment
6. Write an assessment report
7. Prepare and present a case review/presentation
8. Work as a team
9. Develop clinical skills as outlined on the Global Competencies Check List (Beginner level) as found in section 8 of the BYU Speech and Language Clinic Handbook.
Schedule:

Tuesday September 2  
First day of class, Tour TLRB with Ms. Robinson

Tuesday September 9  
First day of clinic

Tuesday September 16  
Handbook take home quiz due to Ms. Robinson

Tuesday September 23  
Treatment plans due to respective supervisors (faculty box) or by appointment

Tuesday October 7)  
Diagnostic teams and cases will be assigned in Colloquium

Tuesday October 14  
Midterm Portfolio due to Ms. Robinson (by 5PM)

Tuesday October 7-17  
Midterm Evaluations with Clinical Educators

Thursday November 13  
Class cancelled due to ASHA

Wednesday-Friday Nov. 12-14  
ASHA, Clinic Closed

November 19  
Follow-up data collection START THINKING ABOUT IT!

Tuesday November 25  
Friday classes, Clinic: Regular Schedule

Thru.-Friday November 27-28  
Thanksgiving Break, Clinic Closed

Friday December 5  
Last day of clinic, Progress Reports Due to respective supervisors (faculty box) or by appointment

Friday December 12  
Final Portfolio due to Ms. Robinson

Mon-Fri December 8-12  
Final Evaluations with Clinical Educators

Each student clinician is responsible to schedule their client, room and supervisor. All scheduling is tentative until the Clinic Director (Lee Robinson) gives final approval.

The Taylor Building is open the following hours during Fall Semester:

Monday through Thursday 8AM-10PM

Friday 8AM-5PM

**DO NOT SCHEDULE CLIENTS DURING:**

Tuesday 11:00-11:50  
Devotional

Thursday 11:00-12:00  
Faculty Meetings

Monday after 6PM  
FHE

Friday 12:00-1:00  
No faculty in the building

Friday after 5 PM  
Clinic is closed

Saturdays or Sundays  
Clinic is closed

T/Th 8:00-9:15  
Colloquium

Tuesday after 5 PM  
Students may not use rooms 147 or 120, all other clinic rooms are available

**Grades:**

You will be assessed at midterm and final using the Global Competencies Checklist and the Evaluation of Clinical Performance sheet (see attached). Before meeting with your clinical educator for either the midterm or the final evaluation you should rate yourself on the Global Competencies Checklist (beginner level). When you meet with your clinical educator she will go over the competency checklist with you and together you will identify your strengths and areas that need improvement. You and your supervisor will then set one to three goals for you to work on between
the midterm and final evaluation. Your clinical educator will also give you a midterm and final rating based on the numbers located on the back of the Evaluation of Clinical Performance form. After you have met with your clinical educator she will put a copy of the completed forms in your box for your records. Your clinical educators will keep the originals in your file. Unless directed otherwise by your clinical educators, you should fill out one Global Competency Checklist per client. An exception to this might be if you have one supervisor for two different clients. In that case your clinical educator may have you fill out just one Global Competency Checklist. See section 8 of the BYU Speech and Language Clinic Handbook regarding additional grading information. In addition to your midterm and final assessment the clinical educators will want to see your files. They will check to see that you are filing the SOAP notes and other important information appropriately. Please bring client files to midterm and final evaluations.

Portfolios:
In a three ring binder with dividers please have the following (I will need to edit your work so please do not put your paper in clear plastic sheets):

- **Resume** (your resume should highlight your course work and clinical experience, including any volunteer work completed prior to entering graduate school)
- **Cover letter** (addressed to either a hospital or school, specify dates you hope to attend the internship, e.g. Sept.-Oct. 2003)
- **Letters of recommendation** (Winter semester only, do not include letters now)
- **Copies of lesson plans/SOAP** (1 sample from each client, not every SOAP note) notes for each client (without any identifying information)
- **Written self-evaluation** (no more than one page, you may use Global Competencies Beginner level as a guide if you wish but it is not required)
- **Photocopies of clinical hours** (your backup information)
- **Feedback from your case presentations** (Final only)
- **Two therapy activities to share** (on disk, and a hard copy, Midterm only)
- **Progress Note** (Final only, no identifying information, only one example)

Writing Assignments:

- **Treatment Plan/Progress Note:**
  You will be required to write one treatment plan/progress note for each client. Your writing assignments have specific due dates. The due dates can be extended IF you negotiate with your clinical educator before the due date printed on this syllabus. The most common and most appropriate reasons for an extension would be if you had a difficult time scheduling a client, hence you have only met with the client once or twice before the due date. Once a report is turned in your clinical educator will read, edit and grade the report. They will then turn the report back to you to make changes. Your clinical educator may have you rewrite parts of your treatment plan several times before finalizing the report. Please do not ask your clinical educators to pre-read and pre-edit your reports.

- **Lesson plans/SOAP Notes:**
  Lesson plans should be typed. SOAP notes may be typed or handwritten. If you write a SOAP note by hand use black or blue ink only. Sign SOAP notes using only black or blue ink. SOAP notes must be completed within 24 hours of completing a therapy session (weekends are no exception!).
Turn all SOAP notes into your respective clinical educator’s box. If your clinical educator edits your SOAP note do not re-write the note. Incorporate the edit into future SOAP notes.

Lesson plans should be posted outside the therapy room window facing the wall before each session. Please remember to pick up your lesson plans after each session. Parents are welcome to take copies of lesson plans home if they choose.

**Case Presentations:**
During the second half of the semester each of you will be assigned to give a case presentation in colloquium. You will have 30 minutes to present. You may choose between your two clients which case you want to present. You should use video and or audio recordings of your sessions to show the class your client. Your case presentation should outline your client’s history, assessment, current goals, activities addressing his/her goals, level of progress and any additional information you think the class will be interested in hearing. Start planning for the case presentation now by collecting video clips, etc. Many students use power point to present their cases. You are welcome to use any media available to you in room 125 TLRB. The case presentations are not graded but each of you will receive feedback from your fellow students and the supervisors. When presenting you should practice good presentation skills and dress appropriately for the presentation.

**Class Project:**
Give a gift to the clinic. As a class decide what the BYU Speech and Language Clinic needs and figure out a way to provide it for the clinic. Decide as a class. The class will have fall and winter semester to work on this but don’t put this assignment off. Example of a class project: 2001 clinicians collected and made all the materials needed to enact a pizza restaurant script. 2002 clinicians purchased story books for the clinic.

**Other Assignments:**
As the semester progresses additional readings, tasks, presentations, etc. will be assigned to students as needed. Students are expected to follow-through on all assignments given by any and all clinical educators.

**Reference Books:**
The following books are recommended for this class but are not required reading. See copies on reserve in the supervisor’s office room.


**Preventing Sexual Harassment**
Title IX of the Education Amendments of 1972 prohibits sex discrimination against any participant in an educational program or activity receiving federal funds. The act is intended to eliminate sex discrimination in education. Title IX covers discrimination in programs, admissions, activities, and student-to-student sexual harassment. BYU’s policy against sexual harassment extends not only to employees of the university but to students as well. If you encounter unlawful sexual harassment or gender based discrimination, please talk to your professor; contact the Equal Employment Office at 422-5895 or 367-5689 (24-hours); or contact the Honor Code Office at 422-2847.
Students With Disabilities
Brigham Young University is committed to providing a working and learning atmosphere that reasonably accommodates qualified persons with disabilities. If you have any disability, which may impair your ability to complete this course successfully, please contact the Services for Students with Disabilities Office (422-2767). Reasonable academic accommodations are reviewed for all students who have qualified documented disabilities. Services are coordinated with the student and instructor by the SSD Office. If you need assistance or if you feel you have been unlawfully discriminated against on the basis of disability, you may seek resolution through established grievance policy and procedures. You should contact the Equal Employment Office at 422-5895. D-382 ASB.

1 Corinthians 13:4-8

4. Charity suffereth long, and is kind; charity envieth not; charity vaunteth not itself, is not puffed up.
5. Doth not behave itself unseemly, seeketh not her own, is not easily provoked, thinketh no evil;
6. rejoiceth not in iniquity, but rejoiceth in the truth;
7. Bear eth all things, believeth all things, hopeth all things, endureth all things.
8. Charity never faileth…