ASLP 685R SPRING 04 GREEN
Graduate Practicum in Speech-Language Pathology (Colloquium) Syllabus

MW 8:30-9:45 Room 125 TLRB

Lee Robinson, MS, CCC-SLP, Clinic Director/Clinical Professor
Office Phone and Voice Mail: 422-7650
Home Phone: 434-7406, I don’t have voice mail at home but I do have caller ID
Cell Phone: 376-3804, emergencies only, I don’t pay for voice mail so please do not leave a message.
Email: lee_robinson@byu.edu
Office Hours: Friday 10-12 Noon or by appointment
Schedule: M-TH 8-5, F 9-4

Ann Dorais, MA, CCC-SLP, Clinical Educator/Supervisor
Office Phone: 422-5993
Home Phone: 796-7518
Email: dorais2@yahoo.com
Office Hours: by appointment
Schedule: Monday, Thursdays 8AM-6PM

Helen Flom, MS, CCC-SLP, Clinical Educator/Supervisor
Office Phone: 422-6462
Home Phone: 763-7852
Email: flom144@alpine.k12.ut.us
Office Hours: by appointment
Schedule: Monday 4-6PM, Tuesday-Thursday 4-8PM

Nancy Blair, Audiology Clinic Director
Office Phone: 422-7747
Cell Phone: 592-5700
Email: Nancy_Blair@byu.edu
Office Hours: by appointment
Schedule: M-F 8AM-5PM

Tori Illig, Clinic TA
Office Phone: 422-2870
Home Phone:
Cell Phone:
Email: tji@email.byu.edu
Class Objectives:

The purpose of the spring clinic experience is to allow new (or Green) graduate students who have no previous clinical experience an opportunity to work with one client who has previously been seen in the BYU SL clinic and has a current treatment plan. Ideally the graduate student clinician will work with the spring client during the following fall semester. The advantage of participating in the spring clinic experience is that the “green” clinician has the opportunity to work with a student mentor who is familiar with the case and can literally show the new graduate student clinician how to write and plan a lesson, implement therapy, take data, write a SOAP note, check out materials, etc. (i.e. learn from an experienced clinician how to function in the BYUSL clinical setting).

In 685R Grad. Pract. Spring Experience SLP students will learn to do the following:

1. Write a lesson plan
2. Write a SOAP note
3. Practice taking data during therapy sessions
4. Plan and carry out treatment sessions
5. Write an addendum to an existing treatment plan
6. Become familiar with the physical facilities at the Taylor Building (e.g. materials room, audio visual, vending machines, scheduling therapy rooms, computer labs, file storage, graduate student boxes, faculty boxes, cleaning supplies, snacks and oral motor materials, green cards, etc.)
7. Interact appropriately with student colleagues, faculty and clinical educators
8. Become familiar with ASHA hours and green and yellow hours sheets
9. Develop clinical skills as outlined on the Global Competencies Check List (beginning level) as found in section 8 of the BYU Speech and Language Clinic Handbook.

Assignments:

1. Document your 25 observation hours with the part time secretaries in 136.
2. Complete the take home clinic handbook quiz-due date to be announced.
3. Call and schedule your client, coordinate your schedule with your clinical educator, then schedule a clinic room.
4. Read your client file (read the most recent progress note, last 6 SOAP notes, diagnostic report if there is one available in the file). The goals outlined in the most recent progress note are the goals you will be addressing during Spring term.
5. Meet with your student mentor to discuss the case. Issues you will want to discuss include: baseline data collection, lesson plan development, activities that will target treatment goals, anything else the student mentor thinks you need to know before meeting with your client.
6. Schedule a meeting with your clinical educator to discuss the case. Issues you will want to discuss include: baseline data collection, lesson plan development, activities that will target treatment goals, anything else your clinical educator thinks you need to know before meeting with your client.
7. Write a lesson plan and SOAP note for each therapy session. Turn the SOAP note into your clinical educator’s box within 24 hours of completing the session (weekends are not an exception).
8. Meet with your assigned client twice a week for 50 minutes sessions.
9. Meet with your student mentor as often as you feel is necessary.
10. Write an addendum to the treatment plan.
Graduate Practicum in Speech-Language Pathology (Colloquium) Syllabus

**Schedule:**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 27 (T)</td>
<td>First day of class</td>
</tr>
<tr>
<td>May 5 (W)</td>
<td>First day of clinic</td>
</tr>
<tr>
<td>May 19, 20, 21 (W, Th, F)</td>
<td>Midterm Evaluations with Clinical Educators</td>
</tr>
<tr>
<td>June 9 (W)</td>
<td>Last day of clinic</td>
</tr>
<tr>
<td>June 11 (F)</td>
<td>Treatment Plan Addendum Due</td>
</tr>
<tr>
<td>June 14 (M)</td>
<td>Last day of class</td>
</tr>
<tr>
<td>June 15 (T)</td>
<td>Reading Day</td>
</tr>
<tr>
<td>June 16, 17 (W, Th)</td>
<td>Finals</td>
</tr>
</tbody>
</table>

Each student clinician is responsible to schedule their client, room and supervisor. All scheduling is tentative until the Clinic Director (Ms. Robinson) gives the final okay.

The Taylor Building is open the following hours during Spring Term:

**Spring/Summer:**

- Monday and Friday 8-5
- Tuesday through Thursday 8-9

**DO NOT SCHEDULE CLIENTS DURING:**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday 11:00-11:50</td>
<td>Devotional</td>
</tr>
<tr>
<td>Thursday 11:00-12:00</td>
<td><strong>Faculty Meetings</strong></td>
</tr>
<tr>
<td>Monday after 6PM</td>
<td>FHE</td>
</tr>
<tr>
<td>Friday 12:00-1:00</td>
<td>No faculty in the building</td>
</tr>
<tr>
<td>Friday after 5 PM</td>
<td>Clinic is closed</td>
</tr>
<tr>
<td>Saturdays or Sundays</td>
<td>Clinic is closed</td>
</tr>
<tr>
<td>M/W 8:30-9:45</td>
<td>Colloquium</td>
</tr>
</tbody>
</table>

**Grades:**

See section 8 of the BYU Speech and Language Clinic Handbook regarding grading information. For Spring 2004 you will be given a P/F grade. You have the option of receiving a T grade if you are interested in participating in Headstart Speech and Language Screenings during Summer term. Please see me if you are interested in this opportunity to earn child speech and language evaluation hours.

**Portfolios:**

Prepare a three ring binder with the following sections:

- Resume
- Cover letter
- Letters of recommendation
- Copies of lesson plans/SOAP (a sample from each client, not every SOAP note) notes for each client (without any identifying information)
- Written self-evaluation (no more than one page, use Global Competencies Beginner as a guide)
- Photocopies of clinical hours (your backup information)
- Feedback from your case presentations (Final only)
- Two therapy activities to share (on disk, and a hard copy)
ASLP 685R SPRING 04 GREEN
Graduate Practicum in Speech-Language Pathology (Colloquium) Syllabus

Treatment Plans (Final only, no identifying information)

****PLEASE NOTE: you do NOT need to prepare anything for your portfolio during Spring term. The assignment is to prepare a three ring binder with a divider for each section mentioned above (e.g. prepare an empty binder, you will need it fall and winter semester).

Class Project:
Give a gift to the clinic. As a class decide what the BYU Speech and Language Clinic needs and figure out a way to provide it for the clinic. Decide as a class. The class will have fall and winter semester to work on this but don’t put this assignment off.

Other Assignments:
As the semester/term progresses additional readings, tasks, presentations, etc. will be assigned to students as needed. Students are expected to follow-through on all assignments given by any and all clinical educators.

Reference Books:
The following books are recommended for this class but are not required reading. See copies on reserve in the supervisor’s office.


Preventing Sexual Harassment:
Title IX of the Education Amendments of 1972 prohibits sex discrimination against any participant in an educational program or activity receiving federal funds. The act is intended to eliminate sex discrimination in education. Title IX covers discrimination in programs, admissions, activities, and student-to-student sexual harassment. BYU’s policy against sexual harassment extends not only to employees of the university but to students as well. If you encounter unlawful sexual harassment or gender based discrimination, please talk to your professor; contact the Equal Employment Office at 422-5895 or 367-5689 (24-hours); or contact the Honor Code Office at 422-2847.

Students with Disabilities:
Brigham Young University is committed to providing a working and learning atmosphere that reasonably accommodates qualified persons with disabilities. If you have any disability, which may impair your ability to complete this course successfully, please contact the Services for Students with Disabilities Office (422-2767). Reasonable academic accommodations are reviewed for all students who have qualified documented disabilities. Services are coordinated with the student and instructor by the SSD Office. If you need assistance or if you feel you have been unlawfully discriminated against on the basis of disability, you may seek resolution through established grievance policy and procedures. You should contact the Equal Employment Office at 422-5895. D-382 ASB.
When I was a child, I spake as a child, I understood as a child, I thought as a child: but when I became a man (or woman), I put away childish things.

**Colloquium Topics:**
- Getting Started
- Touring the Building
- Universal precautions and hygiene
- Blackboard
- Policies and Procedures/BYU SL Handbook
  - Grading
  - Attendance policies
  - Confidentiality
  - Dress code
- Lesson plans/SOAP notes
- Semester goals v. session goals
- Data collection and interpretation
- Professional conduct
- Anatomy of a client file
- Hours and documentation
- Addendums

**Presentation:**
Each student mentor will prepare a 15 minute presentation highlighting common BYU SL clinic activities to present in the “green” colloquium. The following is a suggested topic list. If you have a different topic you would prefer to address, please submit your topic to Ms. Robinson prior to the presentation for approval.

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
<th>Presenter</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 5</td>
<td>Making Play-doh</td>
<td></td>
</tr>
<tr>
<td>May 12</td>
<td>Milk shakes</td>
<td></td>
</tr>
<tr>
<td>May 19</td>
<td>Snackster/Toaster Oven</td>
<td>1.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2.</td>
</tr>
<tr>
<td>May 26</td>
<td>Digital Cameras</td>
<td></td>
</tr>
<tr>
<td>June 2</td>
<td>The BYU Creamery</td>
<td>1.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2.</td>
</tr>
<tr>
<td>June 9</td>
<td>Laptop computer</td>
<td></td>
</tr>
</tbody>
</table>