INSTRUCTOR: Lee Robinson, M. S., CCC-SLP, Assistant Clinical Professor, Speech and Language Clinic Director

OFFICE HOURS: Friday 10-12 or by appointment. Office address: 158 TLRB Voice mail and office phone: 801-422-7650. Email: lee_robinson@byu.edu

CLASS TOPICS:
ASHA Code of Ethics
Scope of Practice
Case Studies
General Assessment Procedures
  Standard Procedures
  Planning/Clinical Hypothesis
  Interviews
  Post Diagnostic Conferencing
Diagnostic Report Writing
  Working with Partners
  Case Review
Special Education Law
  History of IDEA
IEP Process
  PLOPs/Goals
Service Deliver Models
  Teaming
  Inclusion
Grieving/Working with Families
Behavior Management
Women and Working
Careers

EXAMS
We will have one midterm and one final exam. Each will be worth 50 points. Each exam will cover lecture material and assigned readings. You will take the midterm in class on February 20th. You will take the final in class on April 19th 11-2PM. You can take an exam late without penalty only when you provide written proof of serious illness, death in the family, or extenuating circumstance to me. Otherwise, late exams will be penalized 15% per day late. If you need to take a test early you should see me well in advance to make arrangements. I do not grade exams on the curve.
QUIZZES/OUT OF CLASS WRITING ASSIGNMENTS
Ten (10) quizzes and/or class writing assignments will be given throughout the semester. Each quiz/assignment will be worth 10 points. The quizzes must be taken during class time on the day given. If you are absent on the day of a quiz you will not be allowed to make it up (the only exception being official university excused absences). Quiz/assignment questions will come from lectures and readings. All quizzes are open book, open note. Students may earn an additional 20 points towards their quiz scores if they choose to meet with the writing fellows (see PAPERS for details). Quizzes/assignments will be graded for quality of content, correctness of content, and writing mechanics (spelling, grammar, punctuation-assignments only). Written assignments should be typed and no more than a page in length, single spaced.

PAPERS
In Blackboard please see the folder titled PAPERS in Course Documents for information regarding the two major writing assignments required to complete this course.

TEXT BOOK AND READING SCHEDULE
This textbook is used as supplemental material for the class. We may discuss the contents of the chapters in class. Any quiz questions from the textbook will come from the “Know it, Use it” sections found at the end of each chapter.


<table>
<thead>
<tr>
<th>Reading</th>
<th>Date</th>
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<tbody>
<tr>
<td>ASHA Code of Ethics</td>
<td>January 9th Thursday</td>
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<tr>
<td>Chapters 3-4</td>
<td>January 28th Tuesday</td>
</tr>
<tr>
<td>Chapters 1-2</td>
<td>February 6th Thursday</td>
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<tr>
<td>Chapter 6</td>
<td>February 11th Tuesday</td>
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<tr>
<td>Chapter 7</td>
<td>March 20th Thursday</td>
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<tr>
<td>Chapter 8</td>
<td>April 3rd Thursday</td>
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SEMESTER GRADING
I will base semester grades on total points earned. I will not drop any exam scores. The grading scale I use at the end of the semester is 95-100% of the possible points for an A, 90-94% A-, 87-89% B+, 83-86% B, 80-82% B-, 77-79% C+, 73-76% C, 70-72% C-, 67-69% D+, 63-66% D, 60-62% D-, and below 60%, an E. I do not grade on the curve.
Grades will be computed on the following basis:
midterm  50
final    50
quiz/writing  100
paper 1    100
paper 2    100
Total:  400

STUDENTS WITH DISABILITIES
Brigham Young University is committed to providing a working and learning atmosphere that reasonably accommodates qualified persons with disabilities. If you have any disability, which may impair your ability to complete this course successfully, please contact the Services for Students with Disabilities Office (378-2767). Reasonable academic accommodations are reviewed for all students who have qualified documented disabilities. Services are coordinated with the student and instructor by the SSD Office. If you need assistance or if you feel you have been unlawfully discriminated against on the basis of disability, you may seek resolution through established grievance policy and procedures. You should contact the Equal Employment Office at 378-5895. D-382 ASB

PREVENTING SEXUAL HARASSMENT
Title IX of the Education Amendments of 1972 prohibits sex discrimination against any participant in an educational program or activity receiving federal funds. The act is intended to eliminate sex discrimination in education. Title IX covers discrimination in programs, admissions, activities, and student-to-student sexual harassment. BYU’s policy against sexual harassment extends not only to employees of the university but to students as well. If you encounter unlawful sexual harassment or gender based discrimination, please talk to your professor; contact the Equal Employment Office at 378-5895 or 367-5689 (24-hours); or contact the Honor Code Office at 378-2847

HONOR CODE
Please be aware that if students cheat or plagiarize work that student will be given a failing grade for the course and the incident will be reported to the Honor Code Office.

IMPORTANT DATES
January 6      First day of class
January 20     MLK Day, no school
February 13    Paper #1 rough draft due in class
February 17    President’s Day, no school
February 18    Monday classes held, no class for us
February 20    Paper #1 returned to students in class
February 20    Midterm in class
February 27    Paper #1 final draft due in class (with all previous drafts)

March 18       Paper #2 rough draft due in class
March 25       Paper #2 returned to students in class
April 1        Paper #2 final draft due in class (with all previous drafts)
April 15       Last day of class
April 19       11-2PM Final