

7. Course Completion Plan Form

- Complete and Submit this form only if necessary.
- All courses must be completed prior to beginning student teaching, any exception will only be considered on appeal.
- List the classes that are being requested to take either concurrently or subsequently in the proper place on the form; either as General Education or Major/Teaching minor courses.
- Explain reason for making appeal.
- Sign the appeal on the specified line.
- Obtain required signature from your program coordinator of approval. (**If applicable**)
- The appeal will be reviewed by the chair of EPP for final approval.

Note: Student Teaching Application may be **denied** if it is determined that deficient coursework needs to be completed **prior** to student teaching.

INSTRUCTION ONLY – DO NOT INCLUDE WITH APPLICATION