QuickStart Guide: Students - Activating your Taskstream LAT Subscription
PURCHASING/ACTIVATING YOUR LAT SUBSCRIPTION

Open a web browser (Chrome, Mozilla Firefox, Safari, Internet Explorer, etc.)

1. In the Address field or Location bar of the browser - type in the following URL: login.taskstream.com

2. Click the Create/Renew Account link on the sign-in page.

3. Choose the option that applies to you. First time subscribers should choose the Create a new Taskstream subscription option.

4. To purchase by credit card, use Option 1. If your institution has provided you a Registration key code, enter it under Option 2.

5. Click the appropriate Continue button to proceed. Follow the directions on the resulting forms to complete the subscription purchase or activation process.

6. Please ensure that a valid email address has been entered so that Taskstream-Tk20 can send your LAT username and password to you. All email addresses are confidential and will not be made available to third parties. Please note: We suggest that you add the taskstream-subscriptions@taskstream.com email address to your email application’s address book to help ensure that your login information will be delivered and will not blocked by any spam software/settings that you may have enabled on your computer.