

## Instructor/TA Info

### Instructor Information

**Name:** Agatha Gibbons

**Office Location:** Continuing Education

**Office Phone:** 801-422-4915

**Office Hours:** Mon, Wed 2:00pm-3:00pm

Or By Appointment

**Email:** agathag@byu.edu

**Name:** Jared Morris

**Office Location:** Continuing Education

**Office Phone:** 801-422-1408

**Email:** jared.morris@byu.edu

### TA Information

**Name:** Rylie Davies

**Email:** rdclayton2020@gmail.com

## Course Information

### Description

Curriculum and instruction for students with severe special needs including adaptations, accommodations, transition, lesson planning, and teaching techniques.

### Prerequisites

Acceptance into the BYU Special Education Program, Severe/Profound cohort

### Materials

No materials

### Grading Scale

Grades	Percent
A	93%
A-	90%
B+	86%
B	83%
B-	80%
C+	76%
C	73%
C-	70%
D+	66%
D	63%
D-	60%
E	0%

### Learning Outcomes

#### Rights and responsibilities

1. Explain rights and responsibilities of students, parents, teachers and other professionals, and schools related to students with disabilities.

#### Lesson planning

2. Create and implement standards-based daily lesson plans derived from assessment data that address individual IEP goals.

#### Behavior management

3. Use a variety of nonaversive techniques to control targeted behavior and maintain attention of individuals with disabilities.

#### Supportive learning environments

4. Create safe, equitable, positive, and supportive learning environments in which diversities are valued.

### Grading Policy

Late assignments will receive 10% off each day they are late. Assignments are due at the beginning of class. Completing assignments in a timely fashion is a necessary skill for success in this course, this major and your future career. Any level of dishonesty in your coursework could result in failing the course entirely. Within reason, accommodations may be made to the extent it will not affect the integrity of the course. Letters from The Accessibility Center must be submitted prior to any accommodations being made.

Per University Policy, all assignments are due by the last day of class.

### USOE Teacher Candidate Grade and Retention Rule

Candidates must have grades of C or better and a total BYU GPA of 3.0 in all courses required for a teaching major to be recommended for licensure in Utah. Students must meet these requirements to be admitted to and remain in a teaching major and to student teach. If students do not meet the requirements, they may change their major or retake courses until they meet the requirements.

### Participation Policy

Students will be graded on their participation level in class. Plan to actively participate in class and group discussions and please refrain from activities that may be distracting to others and that do not pertain to the topic for class that day.

### Attendance Policy

Students are expected to attend each class period, come on time, and stay for the full duration. Being in class is a critical part of your knowing the content. If you need to miss class for any reason, please do not expect to earn the same amount of points as your peers who are present. If you are absent from practicum more than two days you will have to make up those days to pass. The make-up days need to be worked out with your mentor teacher.

## Assignments

### Assignment Description

#### BYU Class Attendance Day 1

Sep  
06

Due: Wednesday, Sep 06 at 11:59 pm

Submit the assignment in Learning Suit by typing in the submission notes that you attended the meeting from 9:00 to 11:45 and were there on time.

#### Mentor Teacher Practicum Handbook Assignment

Sep  
11

Due: Monday, Sep 11 at 8:59 am

Mentor Teacher (Practicum) Handbook (<https://education.byu.edu/cpse/teaching-experience>) Assignment:

- Read through the Mentor Teacher Experience (practicum) Handbook
- Write down at least one question that you have
- Write down at least one thing that you learned
- Turn in your questions and what you learned into Learning Suite
- Come prepared to ask your questions and comment for next class

#### BYU Class Attendance Day 2

Sep  
11

Due: Monday, Sep 11 at 11:59 pm

Submit the assignment in Learning Suit by typing in the submission notes that you attended the meeting from 9:00 to 10:50 and were there on time.

#### BYU Class Attendance Day 3

Sep  
13

Due: Wednesday, Sep 13 at 11:59 pm

Submit the assignment in Learning Suit by typing in the submission notes that you attended the meeting from 9:00 to 10:50 and were there on time.

**Email Mentor Teacher**

Sep

13

Email your mentor teacher with your partner and introduce yourself. Please take a screenshot of your email and turn it in on Learning Suite. Due: Wednesday, Sep 13 at 11:59 pm

Emails Components:

- Include a subject line stating what the email will be about. It should be short and specific. (e.g., Practicum Student)
- Address the mentor teacher by his or her last name. (e.g., Mrs. Smith)
- Give a pleasantry or short greeting
- State the reason for writing the email (e.g., new practicum student) and identify who you and your practicum partner are
- Tell the mentor teacher a little bit about yourself
- Add anything else that you feel is pertinent
- Thank your mentor teacher for giving you the opportunity to be in their class
- Give a short sign off

**Confidentiality Agreement**

Sep

18

Due: Monday, Sep 18 at 11:59 pm

Complete the attached confidentiality agreement with your mentor teacher as quickly as possible (within the first week at your setting).

CONFIDENTIALITY AGREEMENT.docx [Download \(plugins/Upload/fileDownload.php?fileId=00911ce7-dP57-SG7z-46EH-fQ297a41789f&pubhash=jNyf2rIC8YL5HxaHDxrYY9ZUd53w7JJ3ONHZW9yg1CUpm4lf\\_vMmCTZj8-vvNaMGmcawTamZRIZO4uMzU5TjJg==\)](#)

After it has been signed, turn it in to Learning Suite by scanning or taking a picture of the document.

**Practicum Attendance Day 1**

Sep

18

Due: Monday, Sep 18 at 11:59 pm

Submit the assignment in Learning Suit by typing in the submission notes that you attended practicum from 8:00 to 11:45 and were there on time.

**Practicum Attendance Day 2**

Sep

20

Due: Wednesday, Sep 20 at 11:59 pm

Submit the assignment in Learning Suit by typing in the submission notes that you attended practicum from 8:00 to 11:45 and were there on time.

**Mentored Teaching Experience Blackout**

Sep

20

Due: Wednesday, Sep 20 at 11:59 pm

Complete the blackout at the school setting and then turn it in to Jared or Agatha's box or take a picture of both sides and turn it in on Learning Suites.

MTE Blackout.docx [Download \(plugins/Upload/fileDownload.php?fileId=1aa583e1-kXr3-9QtK-khIM-xle94302e8b3&pubhash=ldqb1vFOR-y81H--R027irysl8T-lqszgQ5pUrDRrUgf\\_BcjmY\\_0uwFPaD7yWJHxz3VIMoCpcs8146FHfLvOmA==\)](#)

**Practicum Attendance Day 3**

Sep

25

Due: Monday, Sep 25 at 11:59 pm

Submit the assignment in Learning Suit by typing in the submission notes that you attended practicum from 8:00 to 11:45 and were there on time.

**BYU Class Attendance Day 4**

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**Sep  
27**

Due: Wednesday, Sep 27 at 11:59 pm

Submit the assignment in Learning Suit by typing in the submission notes that you attended the meeting from 10:00 to 11:45 and were there on time.

**Practicum Attendance Day 4**

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**Oct  
02**

Due: Monday, Oct 02 at 11:59 pm

Submit the assignment in Learning Suit by typing in the submission notes that you attended practicum from 8:00 to 11:45 and were there on time.

**Practicum Attendance Day 5**

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**Oct  
04**

Due: Wednesday, Oct 04 at 11:59 pm

Submit the assignment in Learning Suit by typing in the submission notes that you attended practicum from 8:00 to 11:45 and were there on time.

**Practicum Attendance Day 6**

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**Oct  
09**

Due: Monday, Oct 09 at 11:59 pm

Submit the assignment in Learning Suit by typing in the submission notes that you attended practicum from 8:00 to 11:45 and were there on time.

**Practicum Attendance Day 7**

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**Oct  
11**

Due: Wednesday, Oct 11 at 11:59 pm

Submit the assignment in Learning Suit by typing in the submission notes that you attended practicum from 8:00 to 11:45 and were there on time.

**Practicum Attendance Day 8**

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**Oct  
16**

Due: Monday, Oct 16 at 11:59 pm

Submit the assignment in Learning Suit by typing in the submission notes that you attended practicum from 8:00 to 11:45 and were there on time.

**Lesson Plan #1**

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**Oct  
18**

Due: Wednesday, Oct 18 at 11:59 pm

You are required to write a completed lesson plan with all of the curriculum steps/components you have practiced up to this point to teach in your practicum setting. This lesson should be appropriate for a student or students in your setting and be cleared by your mentor teacher. All components should relate specifically to your student/students and be beneficial in their learning outcomes. Your video connected to this lesson plan will be due in your practicum class on 10/30. Expect to receive feedback within a week and make corrections before recording your EI lesson video.

**Practicum Attendance Day 9**

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**Oct  
18**

Due: Wednesday, Oct 18 at 11:59 pm

Submit the assignment in Learning Suit by typing in the submission notes that you attended practicum from 8:00 to 11:45 and were there on time.

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**Mid-Point Professional Teacher Behaviors**

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**Oct  
23**

Due: Monday, Oct 23 at 11:59 pm

Each BYU student should print and take a paper copy of the attached "Mentored Teaching Experience Professional Teacher Behaviors" document and give it to your mentor teacher to fill out.

They will need to fill it out and sign it.

Make sure you and your mentor teacher review the document together and make a plan for improving if necessary.

BYU students should upload a clear scan or photo of the signed document to Learning Suite.

Mentored Teaching Experience Professional Teacher Behaviors.docx [Download \(plugins/Upload/fileDownload.php?fileId=1920d60f-bBOt-QUNw-4JcH-vH372a1d350f&pubhash=GPBoL9rBG3jArENEIq\\_XFru0Ozai5qiVjOkRHJkmeXulmSiJTwnVKsWIVetuoqClw\\_C6kdEP6haJtj-Hsymfug==\)](#)

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**BYU Class Attendance Day 5**

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**Oct  
23**

Due: Monday, Oct 23 at 11:59 pm

Submit the assignment in Learning Suit by typing in the submission notes that you attended the meeting from 10:00 to 11:45 and were there on time.

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**Practicum Attendance Day 10**

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**Oct  
25**

Due: Wednesday, Oct 25 at 11:59 pm

Submit the assignment in Learning Suit by typing in the submission notes that you attended practicum from 8:00 to 11:45 and were there on time.

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**Practicum Attendance Day 11**

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**Oct  
30**

Due: Monday, Oct 30 at 11:59 pm

Submit the assignment in Learning Suit by typing in the submission notes that you attended practicum from 8:00 to 11:45 and were there on time.

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**Practicum Attendance Day 12**

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**Nov  
01**

Due: Wednesday, Nov 01 at 11:59 pm

Submit the assignment in Learning Suit by typing in the submission notes that you attended practicum from 8:00 to 11:45 and were there on time.

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**Teaching Video**

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**Nov  
06**

Due: Monday, Nov 06 at 11:59 pm

You will record and submit a teaching video of a full lesson (5-20 minutes) in your Practicum setting on GoReact that has not been used in another class. This lesson can be on any subject.

Submit the video AND attach your corresponding lesson plan that has been graded and corrections made on Go-React.

You will be given an additional 5 points for turning in your updated lesson plan with the corrections on to Go-React.

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**Practicum Attendance Day 13**

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**Nov  
06**

Due: Monday, Nov 06 at 11:59 pm

Submit the assignment in Learning Suit by typing in the submission notes that you attended practicum from 8:00 to 11:45 and were there on time.

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**Practicum Attendance Day 14**

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Nov

08

Submit the assignment in Learning Suite by typing in the submission notes that you attended practicum from 8:00 to 11:45 and were there on time.

**Practicum Attendance Day 15**

Nov

13

Due: Monday, Nov 13 at 11:59 pm

Submit the assignment in Learning Suite by typing in the submission notes that you attended practicum from 8:00 to 11:45 and were there on time.

**Practicum Attendance Day 16**

Nov

15

Due: Wednesday, Nov 15 at 11:59 pm

Submit the assignment in Learning Suite by typing in the submission notes that you attended practicum from 8:00 to 11:45 and were there on time.

**BYU Class Attendance Day 6**

Nov

20

Due: Monday, Nov 20 at 11:59 pm

Submit the assignment in Learning Suite by typing in the submission notes that you attended the meeting from 10:00 to 11:45 and were there on time.

**Practicum Attendance Day 17**

Nov

27

Due: Monday, Nov 27 at 11:59 pm

Submit the assignment in Learning Suite by typing in the submission notes that you attended practicum from 8:00 to 11:45 and were there on time.

**Practicum Attendance Day 18**

Nov

29

Due: Wednesday, Nov 29 at 11:59 pm

Submit the assignment in Learning Suite by typing in the submission notes that you attended practicum from 8:00 to 11:45 and were there on time.

**Practicum Attendance Day 19**

Dec

04

Due: Monday, Dec 04 at 11:59 pm

Submit the assignment in Learning Suite by typing in the submission notes that you attended practicum from 8:00 to 11:45 and were there on time.

**Part 1: Pre-Meeting for In-Person Observation**

Dec

04

Due: Monday, Dec 04 at 11:59 pm

You will be observed by your professor once during the practicum experience. This will be an additional lesson separate from the video lessons. This assignment requires that you schedule a time with your professor to observe you in person, and that you meet with them before and after your classroom observation. This is the first part of your observation.

**Pre-Meeting Assignment:**

- Sign up on the link provided [Pre-Observation Meeting Sign Up \(https://outlook.office.com/bookwithme/user/6574ccd01fb54c3f80d95854ee442b72@byu.edu\)](https://outlook.office.com/bookwithme/user/6574ccd01fb54c3f80d95854ee442b72@byu.edu)

[- Complete the attached form BEFORE meeting with your professor and bring it with you. Part 1- Pre-Observation Meeting 1.docx \[Download \\(plugins/Upload/fileDownload.php?fileid=76d9fee9-LV7Y-Vw4r-bh4f-kSd3fd31b1b&pubhash=eCukxPVzlxvY3b9KioF\\\_proBE8MYZx-jlZgX3mkdkHpVpT5smcwpFD9h33AOGv0oGJie0k-NW79Kkl-kMRAtxQ==\\)\]\(#\)
- Bring the lesson plan you have prepared to teach at the time of the observation to the meeting.](https://outlook.office.com/fows%2fOID%3a0d3b4b17-639b-46f0-9380-74e8d20e820e%40c6fc6e9b-51fb-48a8-b779-9ee564b40413%2fbeta%2fBookWithMe%2fCheckBookable%3fbookingcode%3d89b55380-29d0-4aba-8ff6-8e42efb14cc8%26itemid%3dZryOW2rznkm7kc5CzvM1WQ2%26authoken%3deyJhbGciOiJUSUzI1NiIsImtpZCI6InV2Vy96bGijSWVyZyBEM0FmK0J5RnpQckl1az0iLCJ0eXAiOiJKV1QiLCJ0eXN0eXBvbm7BNoBWEllhsRWoxYOBwnTErWrTRs4CD-av08n50F9TSYNqKQqbrC-uBRz10kDFaS79uELQtKxCj--rkPTJH8jU_3uR47zB5iZeCcBQVKI3xV-qj7btP0pvWZ6-Kmhou_oYAeagWv58INUGwgDU8gMPg_o_zOgfjcfGjxwhC26uCcO4N_xCePaI9i56jfCGIX84uKodXAOdGFUmbQOKMPocu7Dhre_Hzu4bUUVwqsB7A4C_e5OlrML_4izMEOmoTEFRUNu2us-anonymous&ep=mLinkFromTile) and schedule a time for meeting in preparation for the observation (pre-observation meeting should be at least 24 hours prior to your observation)</a></p>
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#### Rubric for Pre-Meeting

Requirements	Points Possible	Points Earned
Set up a meeting at least 24 hours before	2	
Filled out form	3	
Lesson Plan Brought & Graded at Meeting	35	
<b>Total Points Earned</b>		<b>/40</b>

## Part 2: In-Person Observation & Meeting

Dec  
04

Due: Monday, Dec 04 at 11:59 pm

You will be observed by your professor once during the practicum experience. This will be an additional lesson separate from the video lessons. This assignment requires that you schedule a time with your professor to observe you in person, and that you meet with them before and after your classroom observation. This is the second part of your observation assignment.

- Sign up on the link provided [Observation Booking Time \(https://outlook.office.com/bookwithme/user/6574ccd01fb54c3f80d95854ee442b72@byu.edu\)](https://outlook.office.com/bookwithme/user/6574ccd01fb54c3f80d95854ee442b72@byu.edu)  
[Part 2 - In-Person Observation & Meeting-6.docx \[Download \\(plugins/Upload/fileDownload.php?fileid=aeb1253c-Suuq-OrhU-Naxx-3n3d163eb224&pubhash=3bJUAWrALLY3xhmselUK7RshrqaBHQ26X71GKXLF3CbDzFa4OzagdTho3hMgWuT\\\_EXz8M6QyGOWAgFXkESHcPg==\\)\]\(#\)](https://outlook.office.com/fows%2fOID%3a0d3b4b17-639b-46f0-9380-74e8d20e820e%40c6fc6e9b-51fb-48a8-b779-9ee564b40413%2fbeta%2fBookWithMe%2fCheckBookable%3fbookingcode%3dccc3ff95-8081-4d10-96f1-3f0ee201bd03%26itemid%3dSVRwCe7HMUGxuT6WGxi68g2%26authoken%3dtyOrvH-bUd9ubeq_sqJf3zkd9bywKPD1hK5OqcpB6EWNONUrgydKUKUYBrt979c58YpARwkeRN_g_uqDCQOZoZB7_vifEsBudNI9P4sOQdLXEnUkxiOeMXdH_P_u5pE5DBjXIKvdPOmZD-eLpzNsOrM1idgQ4mrXYWFnX8HG3fL0w4K14Ry3DKDwpgR4z3ujkD48elBthz8yorcLhWVrqwZyz2gW374Sgr7HVMVKJ6XmtYGATGysXQImjKoOKrDOY9j0HiMEpo2udZfh6WfEccRM-ATVAn4FJ3Q&anonymous&ep=mLinkFromTile) and schedule a time for your University Supervisor to observe you in the classroom. Make sure that you sign up for the same day as your partner and add your school name and the room number when signing up!!!</a></li>
<li>Complete the in-person observation with your University Supervisor.</li>
<li>Meet with your professor right after the observation to discuss strengths and areas for improvement.</li>
<li>Fill out the attached form while or after talking with your University Supervisor and turn it in on Learning Suite.</li>
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**Rubric for Observation & Meeting**

Requirements	Points Possible	Points Earned
Scheduled Observation	3	
Filled Out Form Including Plan for Next Step	5	
Observation Points Based on Rubric	42	
<b>Total Points Earned</b>		/50

**PAES****Dec  
06**

Due: Wednesday, Dec 06 at 11:59 pm

PAES 2021.pdf [Download \(plugins/Upload/fileDownload.php?fileId=45f4cf96-1e45-ww0d-wjlc-DE0364943190&pubhash=u0Pk3eTJrPizW\\_cpi0zpKwXeQluOp0EhVx7pvEZaMgtGfNGHtHat41trnSXYMuE74cBc\\_0EuLhNh-6Y6ZMz9w==\)](#)

Print this PAES and take it to your mentor teacher. They will complete the evaluation near the end of your placement. Take a picture of the PAES and submit it through Learning Suite.

The mentor teacher will score your performance in each area. Scores range from 0 (not effective) to 3 (preservice effective). A score of 1 is "Beginning" and 2 is "Developing". Candidates are expected to show an average proficiency at the Beginning (1) level. Although a student may be marked higher than Beginning (1), the passing score will be based on 80% of the expected points. You could score a 0 in one or more areas as long as you make up the difference in points in other areas.

To pass the PAES, the following criteria must be met:

- Items 1.1 to 9.2 (20 items): 80% (16 out of 20)
- Items 10.1 and 10.2: must have "Yes" in both

The maximum number of points you can receive for this assignment is still 20, even if your total scores surpass this.

**Practicum Attendance Day 20****Dec  
06**

Due: Wednesday, Dec 06 at 11:59 pm

Submit the assignment in Learning Suit by typing in the submission notes that you attended practicum from 8:00 to 11:45 and were there on time.

**EDA****Dec  
06**

Due: Wednesday, Dec 06 at 11:59 pm

eda-rubric-2019-2020.pdf [Download \(plugins/Upload/fileDownload.php?fileId=ba93206c-5EXz-g8Bq-R0li-RSf2919bb6e1&pubhash=X73L0NizVckoX63T7qWKLYkcP\\_c4HzU2GQ1jI9O2ZnjCdHmHtHGGA4zpO6\\_nXHooFOK2M7DSUF7wrQ4rqsEIg==\)](#)

Print the EDA rubric and take it to your mentor teacher. They will complete the EDA evaluation near the end of your placement. Take a picture of the filled out EDA form and submit it through Learning Suite.

The points you receive for this assignment will be the score your mentor teacher gives you on the assessment divided by two (e.g., a score of 40 will receive 20 points for this assignment).

2 indicates no concerns

1 indicates a developing area that can use improvement

0 indicates an area that needs improvement

You must receive a 43/54 on the final EDA to pass the practicum experience

**Complete Student Ratings for CPSE 466/7****Dec  
13**

Due: Wednesday, Dec 13 at 11:59 pm



Student Evaluations of Instructors - go to <https://studentratings.byu.edu/> (<https://studentratings.byu.edu/>)

Your comments are anonymous so feel free to be candid. Just write "done" or "complete" in the comments in this assignment in Learning Suite after you finish the evaluation.

### Placement and Mentor Teacher Survey

Dec  
13

Due: Wednesday, Dec 13 at 11:59 pm

We would love to hear your honest thoughts about your mentor teacher and your practicum placement! This helps us make the best decisions for you and future practicum students. Your comments are anonymous so feel free to be candid.

Please go to the following URL to take the Mentor Teacher and Placement Survey:

[https://byu.az1.qualtrics.com/jfe/form/SV\\_aa8iZKWWZy5BvIX](https://byu.az1.qualtrics.com/jfe/form/SV_aa8iZKWWZy5BvIX) ([https://byu.az1.qualtrics.com/jfe/form/SV\\_aa8iZKWWZy5BvIX](https://byu.az1.qualtrics.com/jfe/form/SV_aa8iZKWWZy5BvIX))

**Password:** BYU

Just write "done" or "complete" in the comments in this assignment in Learning Suite after you finish the evaluation to receive credit.

### BYU Class Attendance Day 7

Dec  
13

Due: Wednesday, Dec 13 at 11:59 pm

Submit the assignment in Learning Suit by typing in the submission notes that you attended the meeting from 10:00 to 11:45 and were there on time.

## Schedule

Date	Practicum Schedule	Assignments Due
Week 1		
T Sep 05 Tuesday	<b>Start of Classes</b>	
W Sep 06 Wednesday	<b>1st Day of Class!</b>  BYU Campus 9:00 am to 11:45 am (MCKB 185)	<b>BYU Class Attendance Day 1</b>
Week 2		
M Sep 11 Monday	<b>BYU campus 9:00 am to 10:50 am (MCKAY 185)</b>	<b>BYU Class Attendance Day 2</b> <b>Mentor Teacher Practicum Handbook Assignment</b>
W Sep 13 Wednesday	<b>BYU campus 9:00 am to 10:50 am (MCKAY 185)</b>	<b>GoReact Training</b>  <a href="https://goreact.wistia.com/medias/khx8jd3sb0">https://goreact.wistia.com/medias/khx8jd3sb0</a>  <b>Email Mentor Teacher</b> <b>BYU Class Attendance Day 3</b>
Week 3		
M Sep 18 Monday	<b>First Day at Practicum Site with your partner!</b>  8:00 am-11:45 am	<b>Practicum Attendance Day 1</b> <b>Confidentiality Agreement</b>
W Sep 20 Wednesday	<b>Practicum Site 8:00 am - 11:45 am</b>	<b>Mentored Teaching Experience Blackout</b> <b>Practicum Attendance Day 2</b>
Week 4		
M Sep 25 Monday	<b>Practicum Site 8:00 am - 11:45 am</b>	<b>Practicum Attendance Day 3</b>

W Sep 27 Wednesday	<b>Meet as a group (10:00 am to 11:45 pm) in MCKB 185</b> <b>Not at Practicum Site Today!</b> <b>*Make sure to notify your mentor teacher*</b>	<b>BYU Class Attendance Day 4</b>
Week 5		
M Oct 02 Monday	<b>Practicum Site 8:00 am - 11:45 am</b>	<b>Practicum Attendance Day 4</b>
W Oct 04 Wednesday	<b>Practicum Site 8:00 am - 11:45 am</b>	<b>Practicum Attendance Day 5</b>
Week 6		
M Oct 09 Monday	<b>Practicum Site 8:00 am - 11:45 am</b>	<b>Practicum Attendance Day 6</b>
W Oct 11 Wednesday	<b>Practicum Site 8:00 am - 11:45 am</b>	<b>Practicum Attendance Day 7</b>
Week 7		
M Oct 16 Monday	<b>Practicum Site 8:00 am - 11:45 am</b>	<b>Practicum Attendance Day 8</b>
W Oct 18 Wednesday	<b>Practicum Site 8:00 am - 11:45 am</b>	<b>Lesson Plan #1</b> <b>Practicum Attendance Day 9</b>
Week 8		
M Oct 23 Monday	<b>Meet as a group (10:00 am to 11:45 pm) in MCKB 185</b> <b>Not at Practicum Site Today!</b> <b>*Make sure to notify your mentor teacher*</b>	<b>BYU Class Attendance Day 5</b> <b>Mid-Point Professional Teacher Behaviors</b>
W Oct 25 Wednesday	<b>Practicum Site 8:00 am - 11:45 am</b>	<b>Practicum Attendance Day 10</b>
Week 9		
M Oct 30 Monday	<b>Practicum Site 8:00 am - 11:45 am</b>	<b>Practicum Attendance Day 11</b>
W Nov 01 Wednesday	<b>Practicum Site 8:00 am - 11:45 am</b>	<b>Practicum Attendance Day 12</b>
Week 10		
M Nov 06 Monday	<b>Practicum Site 8:00 am - 11:45 am</b>	<b>Practicum Attendance Day 13</b> <b>Teaching Video</b>
W Nov 08 Wednesday	<b>Practicum Site 8:00 am - 11:45 am</b>	<b>Practicum Attendance Day 14</b>
Week 11		
M Nov 13 Monday	<b>Practicum Site 8:00 am - 11:45 am</b>	<b>Practicum Attendance Day 15</b>
W Nov 15 Wednesday	<b>Practicum Site 8:00 am - 11:45 am</b>	<b>Practicum Attendance Day 16</b>
Week 12		
M Nov 20 Monday	<b>Meet as a group (9:00 am to 10:45 pm) in MCKB 185</b> <b>Not at Practicum Site Today!</b> <b>*Make sure to notify your mentor teacher*</b>	<b>BYU Class Attendance Day 6</b>
T Nov 21 Tuesday	<b>Friday Instruction</b>	
W Nov 22 Wednesday	<b>No Classes</b>	
Th Nov 23 Thursday	<b>Thanksaivina</b>	

F Nov 24 Friday	<b>Thanksgiving Holiday</b>	
Week 13		
M Nov 27 Monday	<b>Practicum Site 8:00 am - 11:45 am</b>	<b>Practicum Attendance Day 17</b>
W Nov 29 Wednesday	<b>Practicum Site 8:00 am - 11:45 am</b>	<b>Practicum Attendance Day 18</b>
Week 14		
M Dec 04 Monday	<b>Practicum Site 8:00 am - 11:45 am</b>	<b>Practicum Attendance Day 19</b> <b>Part 1: Pre-Meeting for In-Person Observation</b> <b>Part 2: In-Person Observation &amp; Meeting</b>
W Dec 06 Wednesday	<b>LAST DAY AT PRACTICUM SITE!! (8:00 am - 11:45 am)</b>	<b>EDA</b> <b>PAES</b> <b>Practicum Attendance Day 20</b>
Week 15		
M Dec 11 Monday	<b>No official Practicum requirements!</b> <b>*Use today to complete any remaining practicum assignments*</b>	
W Dec 13 Wednesday	<b>Last Day of Class!!!</b> <b>Meet as a group @ 11:30 am in MCKB 185 for Brunch Pot Luck!!!</b>	<b>BYU Class Attendance Day 7</b> <b>Placement and Mentor Teacher Survey</b> <b>Complete Student Ratings for CPSE 466/7</b>
Week 16		
M Dec 18 Monday	<b>Final Exam Day</b>	
W Dec 20 Wednesday	<b>Final Exam Day</b>	

## University Policies

### Honor Code

In keeping with the principles of the BYU Honor Code, students are expected to be honest in all of their academic work. Academic honesty means, most fundamentally, that any work you present as your own must in fact be your own work and not that of another. Violations of this principle may result in a failing grade in the course and additional disciplinary action by the university. Students are also expected to adhere to the Dress and Grooming Standards. Adherence demonstrates respect for yourself and others and ensures an effective learning and working environment. It is the university's expectation, and every instructor's expectation in class, that each student will abide by all Honor Code standards. Please call the Honor Code Office at 422-2847 if you have questions about those standards.

### Sexual Misconduct

*The health and well-being of students is of paramount importance at Brigham Young University. If you or someone you know has experienced sexual harassment (including sexual violence), there are many resources available for assistance.*

In accordance with Title IX of the Education Amendments of 1972, BYU prohibits unlawful sex discrimination, including sexual harassment, against any participant in its education programs or activities. The university also prohibits sexual harassment by its personnel and students. Sexual harassment occurs when

- a person is subjected to unwelcome sexual speech or conduct so severe, pervasive, and offensive that it effectively denies their ability to access any BYU education program or activity;
- any aid, benefit, or service of BYU is conditioned on a person's participation in unwelcome sexual conduct; or
- a person suffers sexual assault, dating violence, domestic violence, or stalking on the basis of sex.

University policy requires all faculty members to promptly report incidents of sexual harassment that come to their attention in any way, including through face-to-face conversations, a written class assignment or paper, class discussion, email, text, or social

media post. Incidents of sexual harassment should be reported to the Title IX Coordinator at [t9coordinator@byu.edu](mailto:t9coordinator@byu.edu) or (801) 422-8692 or 1085 WSC. Reports may also be submitted online at <https://titleix.byu.edu/report> (<https://titleix.byu.edu/report>) or 1-888-238-1062 (24-hours a day).

BYU offers confidential resources for those affected by sexual harassment, including the university's Sexual Assault Survivor Advocate, as well as a number of non-confidential resources and services that may be helpful. Additional information about Title IX, the university's Sexual Harassment Policy, reporting requirements, and resources can be found at <http://titleix.byu.edu> (<http://titleix.byu.edu>) or by contacting the university's Title IX Coordinator.

### **Student Disability**

Brigham Young University is committed to providing a working and learning atmosphere that reasonably accommodates qualified persons with disabilities. A disability is a physical or mental impairment that substantially limits one or more major life activities. Whether an impairment is substantially limiting depends on its nature and severity, its duration or expected duration, and its permanent or expected permanent or long-term impact. Examples include vision or hearing impairments, physical disabilities, chronic illnesses, emotional disorders (e.g., depression, anxiety), learning disorders, and attention disorders (e.g., ADHD). If you have a disability which impairs your ability to complete this course successfully, please contact the University Accessibility Center (UAC), 2170 WSC or 801-422-2767 to request a reasonable accommodation. The UAC can also assess students for learning, attention, and emotional concerns. If you feel you have been unlawfully discriminated against on the basis of disability, please contact the Equal Opportunity Office at 801-422-5895, [eo\\_manager@byu.edu](mailto:eo_manager@byu.edu), or visit <https://hrs.byu.edu/equal-opportunity> (<https://hrs.byu.edu/equal-opportunity>) for help.

### **Academic Honesty**

The first injunction of the Honor Code is the call to "be honest." Students come to the university not only to improve their minds, gain knowledge, and develop skills that will assist them in their life's work, but also to build character. "President David O. McKay taught that character is the highest aim of education" (The Aims of a BYU Education, p.6). It is the purpose of the BYU Academic Honesty Policy to assist in fulfilling that aim. BYU students should seek to be totally honest in their dealings with others. They should complete their own work and be evaluated based upon that work. They should avoid academic dishonesty and misconduct in all its forms, including but not limited to plagiarism, fabrication or falsification, cheating, and other academic misconduct.

### **Diversity and Inclusion in the Classroom**

"Because we feel the depth of God's love for His children, we care deeply about every child of God, regardless of age, personal circumstances, gender, sexual orientation, or other unique challenges" (President Russell M. Nelson, "The Love and Laws of God," September 2019). As a university community we strive to foster an educational environment that promotes the personal dignity of every student and accept individual responsibility to eliminate racism, sexism, and nationalism. Our course participation reflects our understanding that every individual is a child of Heavenly Parents. We create learning environments in which every individual is motivated to express their opinions and perspectives and ask questions to augment discussions and learning. We listen to, learn from, and strive to consider thoughtfully the opinions of others. We use language that is polite, considerate, and courteous—even when we strongly disagree.

### **Mental Health**

Mental health concerns and stressful life events can affect students' academic performance and quality of life. BYU Counseling and Psychological Services (CAPS, 1500 WSC, 801-422-3035, [caps.byu.edu](http://caps.byu.edu)) provides individual, couples, and group counseling, as well as stress management services. These services are confidential and are provided by the university at no cost for full-time students. For general information please visit <https://caps.byu.edu> (<https://caps.byu.edu>); for more immediate concerns please visit <http://help.byu.edu> (<http://help.byu.edu>).

### **Plagiarism**

Intentional plagiarism is a form of intellectual theft that violates widely recognized principles of academic integrity as well as the Honor Code. Such plagiarism may subject the student to appropriate disciplinary action administered through the university Honor Code Office, in addition to academic sanctions that may be applied by an instructor. Inadvertent plagiarism, which may not be a violation of the Honor Code, is nevertheless a form of intellectual carelessness that is unacceptable in the academic community. Plagiarism of any kind is completely contrary to the established practices of higher education where all members of the university are expected to acknowledge the original intellectual work of others that is included in their own work. In some cases, plagiarism may also involve violations of copyright law. Intentional Plagiarism-Intentional plagiarism is the deliberate act of representing the words, ideas, or data of another as one's own without providing proper attribution to the author through quotation, reference, or footnote. Inadvertent Plagiarism-Inadvertent plagiarism involves the inappropriate, but non-deliberate, use of another's words, ideas, or data without proper attribution. Inadvertent plagiarism usually results from an ignorant failure to follow established rules for documenting sources or from simply not being sufficiently careful in research and writing. Although not a violation of the Honor Code, inadvertent plagiarism is a form of academic misconduct for which an instructor can impose appropriate academic sanctions. Students who are in doubt as to whether they are providing proper attribution have the responsibility to consult with their instructor and obtain guidance. Examples of plagiarism include: Direct Plagiarism-The verbatim copying of an original source without acknowledging the source. Paraphrased Plagiarism-The paraphrasing, without acknowledgement, of ideas from another that the reader might mistake for the author's own. Plagiarism Mosaic-The borrowing of words, ideas, or data from an original source and blending this original material with one's own without acknowledging the source. Insufficient Acknowledgement-The

partial or incomplete attribution of words, ideas, or data from an original source. Plagiarism may occur with respect to unpublished as well as published material. Copying another student's work and submitting it as one's own individual work without proper attribution is a serious form of plagiarism.

### **Respectful Environment**

"Sadly, from time to time, we do hear reports of those who are at best insensitive and at worst insulting in their comments to and about others... We hear derogatory and sometimes even defamatory comments about those with different political, athletic, or ethnic views or experiences. Such behavior is completely out of place at BYU, and I enlist the aid of all to monitor carefully and, if necessary, correct any such that might occur here, however inadvertent or unintentional. "I worry particularly about demeaning comments made about the career or major choices of women or men either directly or about members of the BYU community generally. We must remember that personal agency is a fundamental principle and that none of us has the right or option to criticize the lawful choices of another." President Cecil O. Samuelson, Annual University Conference, August 24, 2010

"Occasionally, we ... hear reports that our female faculty feel disrespected, especially by students, for choosing to work at BYU, even though each one has been approved by the BYU Board of Trustees. Brothers and sisters, these things ought not to be. Not here. Not at a university that shares a constitution with the School of the Prophets." Vice President John S. Tanner, Annual University Conference, August 24, 2010