EDLF DISSERTATION & GRADUATION DEADLINES

(Hard deadlines & Soft deadlines)

GRADUATION DEADLINES				DEADLINE DESCRIPTIONS	
Dec 2023	Apr 2024	Jun 2024	Aug 2024		
13 Sept	19 Jan	15 Mar	6 May	**CHAIR REVIEW**	Submit completed dissertation (in .docx format) via email to chair for review. **Note: we recommend that all students hire a professional editor to review this completed dissertation draft for adherence to APA 7 formatting.**
20 Sept	26 Jan	22 Mar	13 May	**COMMITTEE MEMBER REVIEW**	Submit completed dissertation (in .docx format) via email to committee members who have 2 weeks (10 working days) for review. **Note: your committee members may require you to make changes or additions to the dissertation before they approve the scheduling of the defense. To avoid missing subsequent deadlines in this scenario, it is recommended that you share your dissertation with the committee before this date.**
15 Sept	26 Jan	3 May	21 June	**APPLY FOR GRADUATION**	Graduation application deadline – apply online in AIM. *Earlier deadline if you choose to walk in April.
4 Oct	9 Feb	8 Apr	27 May	**SCHEDULE FINAL DEFENSE**	Following approval by all committee members, chair to initiate scheduling the defense. Dissertation can be scheduled for any date after committee member approval (but before the defense deadline). All committee members must approve that dissertation is ready to defend via GradProg website.
4 Oct	9 Feb	8 Apr	27 May	**FINAL DEFENSE VERSION**	Upload final defense dissertation (in .docx format) to GradProg website.
18 Oct	23 Feb	22 Apr	10 Jun	**HOLD FINAL DEFENSE**	Deadline to hold final defense. Faculty provide suggestions for edits. Faculty approvals via GradProg. **Note: if the defense is held on this day, the student must plan for a fairly rapid turnaround in making their final edits before submitting to the EDLF graduate coordinator. Note: The EDLF deadlines are earlier than the MSE deadlines.**
25 Oct	1 Mar	29 Apr	17 Jun	**CHAIR FINAL APPROVAL**	Incorporate committee suggestions for edits into dissertation draft. Submit updated dissertation (in .docx format) to chair via email for review and approval. **This marks the final review/approval of the dissertation's content.**
1 Nov	8 Mar	6 May	1 Jul	**EDLF GRAD COORD. REVIEW**	Following approval of the dissertation's content by the chair, submit final chair-approved dissertation (in .docx format) via email to EDLF graduate coordinator (dbaum@byu.edu). **This begins the review/approval process of the dissertation for APA 7 formatting.**
13 Nov	22 Mar	20 May	15 Jul	**EDLF CHAIR REVIEW**	Make all revisions requested by graduate coordinator. After graduate coordinator approval, submit revised dissertation (in .docx format) via email to EDLF Department Chair (pam_hallam@byu.edu) for approval.
21 Nov	3 Apr	29 May	23 Jul	**DEAN'S OFFICE REVIEW**	Make all revisions requested by department chair. After EDLF chair approval, submit revised dissertation (in .docx format) to the MSE Dean's office (msegradsec@byu.edu) for review and approval.
5 Dec	16 Apr	10 Jun	6 Aug	**DEAN'S OFFICE ETD REVIEW**	Make all revisions requested by Dean's office. After Dean's office approval, convert approved dissertation from .docx to PDF and resubmit to the MSE Dean's office (msegradsec@byu.edu) for review and approval of PDF (ETD).
8 Dec	19 Apr	13 Jun	9 Aug	**ETD UPLOAD**	Following Dean's office approval, submit ETD to Graduate Studies via GradProg. Graduate Studies, EDLF, and the Dean's office review ETD. Students make any required revisions and resubmit via GradProg.
15 Dec	26 Apr	21 Jun	16 Aug	**ETD APPROVAL**	Deadline for ETD approval at the Graduate Studies office (by 5:00 pm).
None	25 Apr	None	None	**WALKING AT GRAD**	Graduation – University Commencement and College Convocation.